

# Malheur National Wildlife Refuge

## Job Description for Resource Management Volunteer

### I. Qualifications

A Background or a strong desire to work with wildlife management, conservation, ecology or biology. A college degree or formal education is not necessary.

An ability to do strenuous, physically demanding jobs for long periods of time.

A desire to treat volunteer service as a serious responsibility. Volunteers are expected to complete a training program and report for duty on schedule.

### II. Duties

Assist biologists with a variety of field work related to wildlife management.

Assist with on-going or one-time projects at the field station.

Help with office projects, lab work or field work.

Opportunities are available for volunteers to work on an individual basis, or with other staff and volunteers on the following projects:

- Planting wildlife food grasses
- Helping with bird counts
- Working with habitat restoration projects
- Doing data entry on the computer
- Filing
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### III. Obligations

Volunteers to complete a training program provided by the staff.

Volunteers to provide their own transportation to and from the job.

Volunteers to be willing to serve without monetary compensation.

Volunteers to be willing to contribute one month (30 days) and a minimum of 40 hours per week for government housed volunteers or a minimum of 24 hours per week for RV community volunteers.

#### **IV. Supervision**

Volunteers will be supervised by the Fish and Wildlife Service Biologist or the Volunteer Coordinator. Some projects will require more supervision than others, depending on the difficulty of the project and experience level of the volunteer.

#### **V. Effects**

Volunteers have frequent contact with other employees and the general public, other Service personnel, and representatives of other conservation agencies and organizations. Most public contacts are to share knowledge, answer questions, or otherwise improve public understanding of the Service, the field station and environmental issues.

The Volunteer's performance directly affects:

- Public understanding of the U.S. Fish and Wildlife Service, the field station, and environmental problems.
- The overall purpose of the field site and efforts of staff is to protect habitat for fish and wildlife.
- The effectiveness, quality and success of site operations.
- The Service's public image.